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Practice Direction No. 4

UNITED NATIONS DISPUTE TRIBUNAL

Date: 1 January 2022

Original: English

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# **PRACTICE D**

UNITED NATIONS DISPUTE TRIBUNAL  
PRACTICE DIRECTION NO. 4  
ON FILING OF APPLICATIONS AND REPLIES  
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1 January 2022

14. For filing purposes, the working hours of the Registries are:

**Geneva:** 9:00 to 18:00 hours Monday to Friday

**Nairobi:** 8:30 to 16:00 hours Monday to Thursday  
8:30 to 14:00 hours on Fridays

**New York:** 9:00 to 17:00 hours Monday to Friday

**Relevant Registry**

(Modified effective 1 January 2022)

15. Applications shall be submitted to the Registry in Geneva, Nairobi and New York in accordance with the following geographical distribution:

a. Geneva Registry: Applications from staff assigned at the time of the contested decision in duty stations located in Europe and Asia (including the Pacific);

b. Nairobi Registry: Applications from staff assigned at the time of the contested decision in duty stations located in Africa except in the Maghreb and in States of the Economic Community of West African States, the Arabian Peninsula, Iraq, Israel, Jordan, Lebanon, Syria, as well as Palestine;

c. New York Registry: Applications from staff assigned at the time of the contested decision in the Americas and the Caribbean, in the Maghreb and in States of the Economic Community of West African States.

16. An application which is not filed with the appropriate Registry will be redirected.

17. The application shall be heard and determined in the Tribunal sitting in the place where the application is submitted unless the application has been filed with the wrong Registry, or a judge of the Tribunal orders otherwise either on the initiative of the judge or on the application of a party.

**Reply to application**

(Modified effective 1 January 2022)

18. Replies to applications are to be submitted using the respective form posted on the website of the Dispute Tribunal ([www.un.org/en/oaj](http://www.un.org/en/oaj)); it may also be obtained by writing to one of the Registries ([undt.geneva@unog.ch](mailto:undt.geneva@unog.ch), [undt.nairobi@unon.org](mailto:undt.nairobi@unon.org), [undt-newyork@un.org](mailto:undt-newyork@un.org)). The reply is to be filed by the respondentW\* nBT/F2 11.04 Tf1 0 0 1 401.59 399.43 Tm0 g8TJE0.0000t000t000g0 G.43Q0.00000912 0 .gry 9hA8a,E0.0