

United Nations Procurement Division

REQUEST FOR EXPRESSION OF INTEREST (EOI)

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EOI 6100 0103000

Title of the EOI:

Provision of Leadership Development activities and community engagement services

Date of this EOI: 10 September 2024

Closing Date for Receipt of EOI: 22 September 2024

EOI Number: EOIUNPD23065

Beneficiary Country/Territory: United States of America

Commodity/Service category: Professional Services

Address EOI response by fax or e-mail to: [6950000116\(2024\)Tj / q 1 i25 -0d950 19.5 I h W n qc2nav5.400I](mailto:6950000116(2024)Tj/q1i25-0d95019.5@un.org)

DESCRIPTION OF REQUIREMENTS

1. BACKGROUND

The United Nations is an International Organization with 193 Member States committed to maintaining international peace and security, developing friendly relations among nations, and promoting social progress, better living standards and human rights.

To help the Organization meet the goals and challenges of the 2030 Agenda for Sustainable Development, and to foster broader cultural change, in 2017 the United Nations System Chief Executives Board for Coordination (CEB) developed the United Nations System Leadership Framework (UNSLF).

This Framework has established a common leadership culture to ensure that leadership qualities, skills and working methods are aligned across the United Nations System, and embedded in all areas of work, at all levels and in all functions and locations. In addition, the UNSLF calls all staff to lead, independent of having or not a formal leadership and/or managerial role.

Based on the above, the Organizational Development Section (ODS) of the Office of Human Resources is reviewing the leadership development initiatives currently offered across the United Nations Secretariat, to identify gaps and adjust offerings. In this context, and keeping in mind the 2021-2025 Learning Strategy, ODS has identified the need to offer more non-formal (e.g., professional conferences, seminars, brown bag lunches) and informal learning (e.g., mentoring, supporting networks, peer to peer learning, job collaboration opportunities) to develop leadership skills besides the formal training courses currently offered to staff. Another gap identified is the need for more experiential and work-based learning initiatives where participants easily apply learning to their professional context.

To bridge these gaps and thus bring leadership development closer to the workplace, ODS has created LIDERA, a Leadership Community that provides opportunities for Secretariat staff –at any category and level– to share best practices and knowledge, discuss and solve common leadership challenges, and engage in activities organized by both Community participants and the ODS Leadership and Management Development Team.

2. SCOPE AND OBJECTIVE

The purpose of this REOI is to identify learning companies that can create and enhance engagement amongst Community members and coordinate a series of experiential and work-based leadership development activities for this audience.

In order to create engagement and develop the skills of a diverse global audience, the vendor will:

- design, develop, facilitate, and evaluate online facilitator-led synchronous learning activities (e.g. interactive workshops, roundtables, webinars, etc.), aimed at developing and strengthening leadership skills.
- create asynchronous elements, such as pre- and post-event activities, polls, surveys, forum discussions, etc.

Performance will be measured through a number of metrics and methods, including but not limited to the following: increase in community engagement and membership, level of participation in online learning activities, results of reaction and learning evaluation carried out with community members.

The target audience consists of United Nations Secretariat staff at large, particularly, those who are members of LIDERA, a leadership development community. They work at different levels in a variety of professional fields, with diverse roles and functions, including support staff, young professionals, mid/senior-level managers and senior leaders. All of them are

learning cycle, meaning that diversity should be considered throughout the instructional design process (analysis, design, development, implementation, and evaluation). This also entails accommodating different learning styles and preferences, and the needs of individuals with different (dis)abilities. Additionally, learning materials and facilitators should reflect diversity in terms of race, ethnicity, geographical background, age, gender, language and accent, (dis)ability, sexual orientation, religion, and other dimensions.

SPECIFIC REQUIREMENTS / INFORMATION (IF ANY)

The detailed scope of requirements will be provided in the Request for Quotation (RFQ), which will be sent out to all vendors responding to this EOI. No further detail can be made available prior to the issuance of the RFQ.

This solicitation will be conducted through the ARIBA platform (e-tendering) directly connected to UNGM data. Therefore, interested vendors are instructed to verify that their UNGM account is up to date regarding the contact information (representative emails) in order to ensure receipt of tender notifications.

- This REOI does not constitute a Solicitation; responding to the REOI does not guarantee that the Vendor will be invited to participate in the Solicitation when issued.

- The UN reserves the right to change or cancel the procurement at any time during the REOI process or the formal Solicitation process.

- The UN reserves the right to send the Solicitation Documents to Vendors who were identified through additional market research or other means to source the UN requirements.

NOTE: Due to the expected high volume of communications, please follow the instructions below:

1. Please review all the information provided in this Request for Expression of Interest document.
2. Interested vendors must register electronically by clicking on the form link provided on page 3 of this document. At this stage please do not submit any additional information.
3. If you have questions related to UN vendor registration, please follow the instructions provided on page 5 of this document or contact register@un.org.

NOTE

Information on tendering for the UN Procurement System is **available free of charge** at the following address: <https://www.ungm.org/Public/Notice>

Only the United Nations Global Marketplace (UNGM) has been authorised to collect a nominal fee from

VENDOR RESPONSE

EOI INSTRUCTIONS

1) Registering as a Vendor with the United Nations

Vendors interested in fulfilling the requirement described above must be registered at the UN Global Marketplace (www.ungm.org) with the UN Secretariat in order to be eligible to participate in any solicitation. Information on the registration process can be